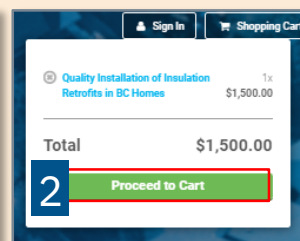
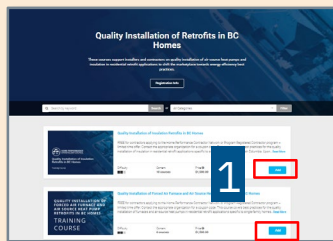


How to Enroll in HPSC Quality Installation Courses (HVAC or Insulation)

Steps 1&2

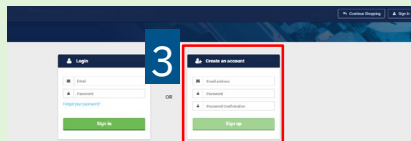
1. Once you have arrived at homeperformancetraining.ca/store, select the course(s) you want to enroll in by clicking on the blue "Add" button. *Note: Do not try to sign in as you have not created an account yet.*

2. Click on the green "Proceed to Cart" button.



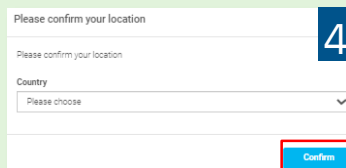
Step 3

3. Create a new account by entering your email and selecting a new password. *Note: this account is specific to the homeperformancetraining.ca website and is not the same account used for the HPCN or PRC program portals.*

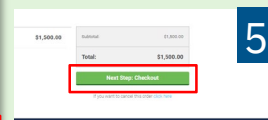


Steps 4&5

4. Once you have entered your email and confirmed your password twice, you will be asked to confirm your location. Select your location and click on the blue "Confirm" button.



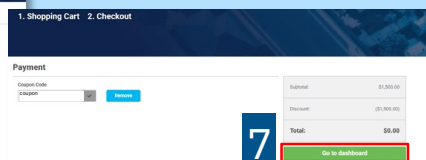
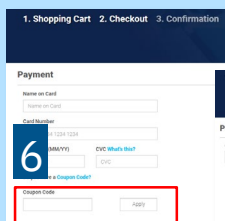
5. Click the green "Next Step: Checkout" button to proceed to payment/coupon code.



Coupon Code Steps 6&7

6. To checkout with a coupon code, enter the code and click the "Apply" button.

7. When the new screen opens, click on the green "Go to dashboard" button. Skip to step 11.

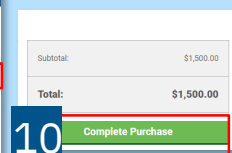
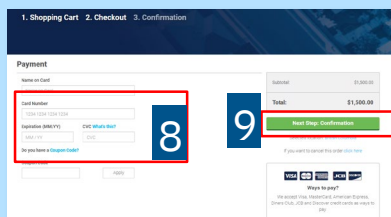


Credit Card Steps 8-10

8. To checkout with a credit card, enter your card information.

9. Then click on the green "Next Step: Confirmation" button.

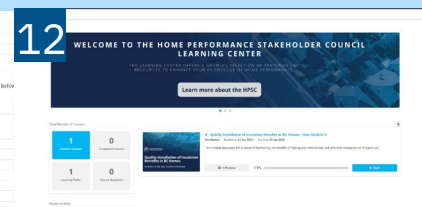
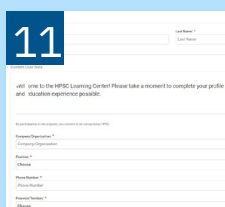
10. When prompted, click on the green "Complete Purchase" button.



Steps 11&12

11. Fill out the user information screen and click the green "Save" button.

12. You will be brought to the user dashboard and can begin taking your course(s).



Return to Course(s)

1. To sign back into your account after exiting, return to homeperformancetraining.ca/store and click the "Sign In" button. Enter the email and password that you used in step 3.

2. Click on the blue "Dashboard" button.

